



Course program and reading list

Semester 3 Year 2024

School: English as a Foreign Language Unit

Legal English Advanced A

Lecturer:

Adv. Noa Kadman kadman.noa@runi.ac.il

Course No.:	Course Type :	Weekly Hours :	Credit:
10469	Lecture	4	0

Course Requirements :	Group Code :	Language:
Final Exam	243104691	English



Course Description

This course focuses on acquiring legal terminology to enable students to read and analyze criminal and family law cases using legal case note terms. The first part covers knowledge of the US government system, focusing on the state and federal judiciary. Additionally, the classification of civil vs. criminal law is introduced.

Class Policies and Expectations:

- Mandatory 80% attendance
- Arrive on time and stay for the entire lesson
- 3 late arrivals or early departures count as one absence
- Cameras must be on during Zoom lessons
- Work independently during assessments or tests

Course Topics:

- Introduction to the US Legal System
- Branches and divisions of law
- Structure and function of US courts

- Criminal Procedure and terminology
- Case note terms and their application
- Family Law and terminology

Accommodations:

Students with learning disabilities will receive university-approved accommodations. Inform your teacher or upload documentation as required.



Course Goals

- Correct use of Legal English
- Correct case analysis using professional case note terms
- Understanding of the US Legal System
- Familiarity with criminal law, procedure, and terminology
- Familiarity with family law, procedure, and terminology
- Reading, writing, speaking, and listening skills at the B1-B2 CEFR level



Grading

- Class grade: 70%
- Final unseen reading comprehension exam: 30%
- Minimum grade of 60 in both components required to pass
- Class grade includes online quizzes, in-class tests, and a presentation task.



Learning Outcomes

ADVANCED I OUTCOMES

The Advanced I is a preparatory course for Advanced II. It enhances academic English but is disciplinary with a focus on legal systems, criminal and family law.

Reading

- Students should be able to read with a large degree of independence, legal

academic texts on criminal and family law.

- Students should be able to scan texts in order to locate desired information, and gather information from different parts of a text to fulfill a specific task.
- Students should be able to identify the main conclusions in clearly signaled argumentative texts.
- Students should be able to identify a range of academic genres based on the general features of the text and apply appropriate reading strategies and skills.

Vocabulary

- Students will expand their understanding of academic vocabulary.
- Students will learn legal jargon relevant to court systems, criminal and family law.
- Students will familiarize themselves with word formation, reading skills and the building blocks of language and syntax.

Writing

- Students should be able to write an essay/paper/report/case or other equivalent discipline specific text on relevant topics.
- Students should be able to summarize a legal article and case.
- Students should be able to paraphrase legalese into laymen's English and rewrite laymen's English into legalese.
- Students should be able to take notes and list the major points during a straightforward lecture.

Speaking

- Students should be able to ask and answer questions in class in English and participate in class discussions.
- Students should be able to create and deliver academic presentations.
- Students should be able to develop an argument.
- Students should be able to give a prepared straightforward presentation on a legal topic, and in which the main points are explained.

Listening

- Students should be able to follow a lecture, talk and be able to understand a case they listen to online.



Lecturer Office Hours

Sundays at 9:00–9:45 by appointment

Email: kadman.noa@runi.ac.il



Additional Notes

Inform your instructor in advance regarding any lesson you know you will miss due to reserves, security situation or serious medical issues.

Classes begin on time and end on time. Get organized and come to class on time. Do not schedule appointments during classes.

Frontal classes are 2 hours and 30 minutes. There is a 15 break. Students are requested to use this break to freshen up. Leaving and entering a class in session is extremely disruptive.

Zoom lessons are asynchronous. Each course has a 45minute Zoom lesson. Make sure that you watch the lesson and carry out the recommended tasks.

Cell Phones

It is very difficult to grasp the material while your cell phone is on. Your attention is divided and this means you will lose the flow of the lesson because of a What's Up from Nespresso. If you need to have your phone on for certain reasons, let your instructor know in advance in order to be placed in a spot that will not hinder the concentration of other students. **Beware your instructor may ask you to leave the classroom if you use your phone. The instructor can then mark you as absent.**

Academic Integrity

Students are expected to work independently on individual assignments. Anyone suspected of disregarding academic integrity may be reported to Reichman University's Disciplinary Committee. This includes plagiarism or using AI without acknowledging that this was used.

Students with special learning needs

1. Early in the semester, contact the Administrative Coordinator of the Psychological Counseling Services, Ms. Maytall Hetsroni maytall.hetsroni@runi.ac.il
You can apply directly for accommodations by uploading documents using the icon **"ליקויי למידה, התאמות"**
Look in [אתר האוניברסיטה](#) for further information or contact: hatamot@runi.ac.il
2. For students with dyslexia, there is a computer program that can read homework, articles and exams out loud called TextAloud. For instructions, please read the

TextAloud Block in your Moodle site. It is your responsibility to make sure that you know how to operate the program.

3. You are encouraged to contact מרכז הנגישות וטיפוח כישורי למידה, where you can get help according to your accommodation. See this link for more details:
<https://www.runi.ac.il/en/students/accessibility>

d. For general information about RU's psychological counseling service please follow this link: [\(שיירות הייעוץ הפסיכולוגי | אוניברסיטת רייכמן \(הבינתחומי הרצליה\)\)](#) or contact psyhelp@runi.ac.il

1. Students who have authorization from RUNI (Reichman University) for extra time must register online and show me documentation.

Students who receive authorization later in the semester will not be able to use this retroactively.

Dictionaries

Any paper dictionary and/or portable electronic dictionaries are allowed during certain tasks. The following are not acceptable: Quicktionary (pen), cell phone or laptop (Morphix, Babylon, etc.)

Laptops

Summarizing lessons or searching information for class purposes is encouraged. Do not abuse this privilege and surf the Net for other purposes. A student caught surfing or dealing with irrelevant information will be asked to leave and marked absent.

The RU English Writing Center

This Center helps students to enhance their written English. The Center is headed by Dr. Yohanna Levi email: writingcenter@idc.ac.il Ways to contact Center: Facebook: [www.facebook.com/RU Writing Center](http://www.facebook.com/RU-Writing-Center)

Website: <http://portal.idc.ac.il/en/main/services/vpstudents/pages/writing-center.aspx>

Tips to help you pass this course.

- Each student should purchase a thin FOLDER for class summaries, homework assignments and the placing of the relevant material. This helps organize the learning tasks you need to study.
- Study Groups. Study groups of three –four students who meet twice a week for an hour to study material, accomplishes two goals. One: working as a team, means you can divide- up tasks among the members of your group. This lessens the load on each student. Two: It is much more interesting to study in groups than alone. This enables you to help- out friends.

- Do not wait for the last minute to complete tasks. Cramming is not the way to learn a legal structure or language.
- Make sure you sit in a place in class where you find it easy to concentrate.
- If you do not understand what your instructor says, ask.
- Google information for further clarification.
- Summaries of lessons are posted online for you to study and go over.
- Prepare the material for upcoming lesson.
- This is not a course in Basic-English. Take the course seriously. This course provides essential skills to prepare you for the next level.
- A student who knows in advance that one of these tasks takes place during reserve duty, is requested to inform instructor in advance to solve problem.



Reading List

All materials provided on Moodle