



Course program and reading list

Semester 0 Year 2023

School: Arison School of Business M.A. in OBD

Practicum Int. A

Lecturer:

Ms. Vered Bar vbar@runi.ac.il

Teaching Assistant:

Ms. Vered Bar vbar@runi.ac.il

Course No.:	Course Type :	Weekly Hours :	Credit:
28803	Workshop	4	4

Course Requirements :	Group Code :	Language:
Final Paper	230288033	English



Course Description

First semester

The first semester of the first year of the practicum will be dedicated primarily to create infrastructure for course experiential learning by empowering the group as a learning and supportive group in which experiential learning is the key to acquiring skills required in consultation interactions. Focus will be given to three major skilled:

- (1) Organizational Diagnostic Interview;**
- (2) Feedback;**
- (3) Personal Consultation.**

Second semester

This semester's lab will be dedicated to deepen all the skills learnt in the previous semester by enabling each student to lead and experience individually a consultative

interaction in at least one of the learning chapters.



Course Goals

1. Teach students basic counseling skills, in interpersonal counseling situations;
 2. Enable students to experience interpersonal counseling process (in few roles; consultant, client and facilitator);
 3. Develop an awareness and self-observation of both personal and interpersonal aspects.
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Grading

1. The final grade of the course will be computed according to grades in each semester paper and on the fulfillment of the assignments.
The computation of scores will be:
 2. **Semester A final assignment grade - 40%; Semester B final assignment grade - 60%. A final annual grade will be computed accordingly.**
 3. Students who failed the final assignment will have to submit it again, within three weeks after receiving the reviewed paper, based on the instructor's comments.
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Tutor Office Hours

By appointment via e-mail.



Additional Notes

Framework and Setting

.The course's special nature, being a course in which much emphasis is put on experiential learning (in contrast to frontal-teaching courses), requires a different attitude from the students regarding their attendance in class.

Hence, according to program regulations, and as said aforementioned, due to the special nature of study in the practicum, attendance in all classes is mandatory.

You may not miss more than 2 classes per semester (regardless of whether or not the absence is justified).

Please note that you may not carry over unused absence from one semester to the next.

Any student who exceeds this quota will not be able to complete the practicum this year, will not receive a grade and his/her participation in the practicum will be stopped!

Regardless the reason for not attending a given class, the student should notify his/her absence the course assistant and simultaneously CC the group lecturer **prior** to the class meeting. Post factum notices will be permitted only due to justified reasons.

Sessions begin at 15:45 sharp. Students arriving after 16:00 are requested not to enter the classroom at all.

It is highly recommended to video the parts of the consultants during the sessions in semester B. Watching the simulations at home may result in increasing the learning experience enormously. No further analysis will be performed except the one that will be held in class. The videoing is on the 'consultant's responsibility.

The guidelines also apply to Zoom meetings. Note that a presence in a Zoom session is only counted when the camera is on.

During the first semester we will have two zoom meetings:

Friday, November 12

Friday, December 17

Practicum Requirements

1. Full attendance in practicum sessions;
2. Conduct a personal "Diary";
3. Compliance with the tasks which will be given from time to time. Students are required to submit them on time, since progress is based on their completion as required.
4. Submission of two final papers, based on the diary, one at the end of each semester.



Reading List

Benjamin, A., (1990). *The interview helps*, edition 10. TA: Library workers.

Block, P., (1999). *Flawless Consulting: A Guide to Getting Your Expertise Used*. Pfeiffer.

Csikszentmihalyi, M., (1990). *Flow: The Psychology of Optimal Experience*. New York: Harper and Row.

Daniels, T., Ivey, A., (2007). *Microcounseling: Making Skills Training Work In a Multicultural World*. Charles C Thomas Pub. Ltd.

Ivey, A., (1971). *Micro-counseling: Innovations in Interviewing Training*. Springfield Illinois: Charles C. Thomas.

Poorman, P. B., (2003). *Microskills and Theoretical Foundations for Professional Helpers*. Poston MA: Allyn& Bacon.

Schein, E., (2009). *Helping: How to Offer, Give, and Receive Help*. Berrett-Koehler Publications, San Francisco, CA.