

Reutlingen University International Office (RIO)

Fact Sheet for the Academic Year 2024/2025

for incoming exchange students from [partner universities on university level](#)

CONTACT INFORMATION	
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KEY DATES		
	Winter Semester 2024/25	Sommer Semester 2025
Nomination Deadline	1 st May 2024	1 st November 2024
Application Deadline	15 th May 2024	15 th November 2024
Acceptance Letters	Several weeks after application deadline	Several weeks after application deadline
Pre-Semester Language Course	September 2024	None
Welcome Session/Orientation Day	TBA	TBA
Start of Classes	All courses: 30 th September 2024 International Business (IB) Program at ESB: 16 th September 2024	All courses: 10 th March 2024 International Business (IB) Program at ESB: 3 rd March 2025
School Calendar	Link to PDF	TBA
Public Holidays	Link for 2024	Link for 2025
Examination Period	All courses: 27 th January-5 th February 2024 IB: 11 th January-24 th January 2024	All courses: 7 th July-16 th July IB: TBA

ACADEMIC INFORMATION	
 REUTLINGEN UNIVERSITY FAKULTÄT LIFE SCIENCES	School of Life Sciences Course information for international exchange students
	ESB Business School Course information for international exchange students
	School of Informatics Course information for international exchange students
	School of Engineering Course information for international exchange students
 REUTLINGEN UNIVERSITY Fakultät Textil TEXOVERSUM	School of Texoversum Course information for international exchange students
 RIO Reutlingen International Office	Reutlingen International Office International Programmes Institute for Foreign Languages German as a Foreign Language courses Workshop/Intercultural overview Foreign Language courses
Full-time Workload	30 ECTS per semester
Languages of Instruction	English and German The language of instruction of each module is stated in the respective course lists.
Language Requirements	English: B2 level for courses taught in English. German: B1 - B2 level for courses taught in German.
Course Registration	The respective exchange coordinators will contact students regarding course selection and registration prior to arrival.
Transcripts	The transcript of records will be available on the university information portal (HIP) two weeks after the official examination period.

APPLICATION PROCESS	
Application Form	After being nominated by home university's international office, students receive a link to the MoveOn online application form via email. They complete the online application form and upload the following documents:



- CV (in English or German)
- Transcript of records
- Passport photo
- Copy of passport
- Current certificate of enrollment
- Proof of health insurance (can be provided at a later point)

ARRIVAL SERVICES

Pre-Semester Language Courses	Intensive pre-semester German courses are offered prior to the start of classes in the winter semester. Link to the intensive pre-semester German course website
Welcome Session/Orientation Day	Before lectures begin, exchange students will be invited to an official Welcome Session. Here you will meet the staff responsible for student exchange. Administration will help you complete tasks necessary upon arrival, including registering with the city, setting up student accounts, etc. Attendance by all new exchange students is essential.
Student "Buddy" Programmes	Each programme offers student mentoring "buddy" programmes whereby Reutlingen students help new international students settle into life on campus. You will receive further information in our Welcome Guide upon acceptance to the exchange programme at Hochschule Reutlingen. Most degree programmes take part in our Students4Students buddy programme. Link to the Students4Students programme website.

EXTRACURRICULARS

Language Tandem Programme	The university offers an established language tandem programme, whereby two people with different native languages meet with the aim of learning or improving skills in each other's language. Link to the Tandem Programme website
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PRACTICAL INFORMATION

Accommodation	Residence halls or private accommodation. Rent: approx. €300 (single room); €400 (apartment) plus a deposit of approx. €600 Link to accommodation information
Fees	Semester contribution: €97.30 (Social fee for student services and fee of constituted student body)
Living Expenses	€700 - €900 per month (including rent)
Visa to Germany	Non-EU citizens should check whether a visa is required for your country of origin. Link to Federal Foreign Office. Supporting documentation for visa application will be provided by your exchange coordinator if required.
Insurance	All students are required to be covered by health insurance during their stay in Germany. Link to health insurance information. (Under Things to Do Upon Arrival)
Facilities	International office, library, widespread computing facilities, sports on campus, cafeteria, career services, center for entrepreneurship
Inclusion and Accessibility	Link to contacts for students with disabilities
Covid-19 Information	Link to Covid-19 Information for international students entering Germany
Further Information for Exchange Students	Link to general information for incoming students Website Instagram YouTube