

July 12, 2013

Mr. Thomas Wilson, Hiring Manager
PricewaterhouseCoopers
One North Wacker
Chicago, Illinois 60606

Dear Mr. Wilson:

Your advertisement for an entry-level, accounting professional at the PricewaterhouseCoopers Web site caught my attention. I believe that my college accounting experience, and my strong interpersonal, communication, and time-management skills make me an excellent candidate for the position.

I recently earned a bachelor's degree in accounting from the University of Notre Dame and graduated with a 4.0 GPA. I also participated in the University's Vivian Harrington Gray Tax Assistance Program, a rewarding volunteer program in which I assisted low-income and disabled taxpayers with preparation of their tax returns. I am also a student affiliate member of the American Institute of Certified Public Accountants and a student member of the Illinois CPA Society. In the summer of 2012, I participated in an internship with EY in which I helped perform tax planning under the supervision of staff tax accountants.

Because of this experience, I believe I will be able to make an immediate contribution to PricewaterhouseCoopers. I have enclosed my résumé, which details my qualifications and provides more information on how I might be an asset to your firm.

I will contact you shortly to see if you have received my application materials. Thank you for your time and consideration.

Sincerely,

Rebecca Bailey
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Evanston, IL 60202
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E-mail: rbailey44@anymail.com