Reichman University

Appendix A

An Application for an Ethical Approval of the RU's Ethics Committee for a Research Project – Reichman University

It is the responsibility of each researcher to read, as a preliminary condition for the commencement of any research, at least the following documents:

- **The Code of Ethics and Procedure for Research in Humans - the Procedure of RU's Ethics Committee.**
- **The RU Procedure regarding Conflict of Interest in Researches.**

Name of project (please mention if it is a new project or an updated project):

Date of application:

Full Names of head researchers:

Telephone no. of head researchers:

Electronic mails of head researchers:

Full Names of additional researchers involved in the project, which are not from RU (including foreign researches):

Please note whether a research approval has been given or is required to be received to the project from others, including other academic institutions and/or foreign entities (if such approval has already been received, need to attach a copy thereof):

Characterization of participants - provide general description of the characterization of the participants to be included in the research (may be attached as an appendix):

Please specify whether the participants include/may include minors or other people who are not legally independent (if the answer is yes, please note the requirement to comply with the provisions of section 4.b of the Code of Ethics):

Please mark the correct answer (and cross all other answers)

Consent for Research

1. Will the participants sign a consent form? Yes/No

   If the answer is "no", please explain:

Discomfort

2. Are the participants expected to experience physical or mental discomfort during the study? Yes/No

   If the answer is "yes", please explain why these elements are required for the study:

Deception

3. Does the study involve deceiving or misleading the participants? Yes / No

   If the answer is "yes", please explain the nature of the deception and why it is not possible to perform the study without deceiving the participants:

Debriefing participant after the study

In the event that the study may cause discomfort or involves deception, you need to verbally explain to the participant why these elements were necessary for the study. In addition, in order to provide students participating in study a learning opportunity, you must prepare a one-pager that includes the following information, which will be given to the participants at the end of their participation in the study: (1) the purpose of the study; (2) a list of references to relevant bibliographic sources; and (3) contact person that may provide additional information regarding the results of the study concluded.

4. Will an oral explanation of the purposes of the study be given to participants at the end of the study? Yes/No
5. Will a written explanation of the purposes of the study be given to participants at the end of the study? Yes/No

   Need to elaborate as to the explanation to be provided to the participants (if any); In the event that no explanation, oral or written, is provided - explain why:

Compensation for Participating in the Study

6. Will the participants be compensated for their participation in the study? Yes/No

   If there is no compensation, please explain what is the basis for participation. If there is compensation, provide details of the compensation (credits, money). If there is monetary compensation, specify the amount to be granted to a participant?

Confidentiality

7. Are the participants audio or video recorded? Yes/No
8. Is this fact mentioned in the consent form? Yes/No

   If the answer is "no", explain why:

9. Does the participant's data include identifying information other than participant number? Yes/No

   If the answer is "yes", what measures will be taken to ensure that this information remains secure? Where will the study data be stored?

   Specify storage details, confidentiality, privacy protection and information security:

Ability to Cease Participation in the Research

10. Will participants be informed that they can end their participation during the study? Yes/No
11. Is there any penalty or loss (e.g. not receiving credit/money) for the participants should they end their participation in the middle of the study? Yes/No

If the answer is "yes", please specify what is the loss and why this procedure is used:

_____
_____
_____

Study's Protocol

Please shortly describe the basic procedure of the study, planned variations (especially if they have ethical ramifications). Please describe how participants will be recruited for the study.

_____
_____
_____
_____
_____

Materials

Please add the following materials to the application (please "paste" these materials at the end of the document):

1. Acknowledgement consent form.
2. Questionnaires to be used in the study.
3. If existing, the text of any stimuli or pictures to be presented to the participant.
4. A debriefing that will be given to participants at the end of the study, that includes references to relevant reading materials and the contact information of the researchers.

Researchers' approval:

1. *We hereby confirm that all details provided in this application (and its attachments) is complete and correct, and includes all material information regarding the planned research.*
2. *We hereby confirm that we have read and understood the provisions and conditions set forth in the Code of Ethics and Procedure for Research in Humans - the Procedure of Reichman Univerity's Ethics Committee, and hereby undertake to comply in accordance therewith.*

Name of Researcher filing the Application _____ *Signature:* _____

Name of Researcher filing the Application _____ *Signature:* _____

Name of Researcher filing the Application _____ *Signature:* _____

Approval of the Ethics Committee (including conditions and restrictions):

_____
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Date of approval: _____

Signature: _____