Regulations for the Use of the Lea and Naftali Ben-Yehuda Accessibility & Study Skills Center

Target audience of the Center

The Center assists students recognized by the dean of students as students with learning issues and attention deficit disorders, students with physical, emotional, sensory, or cognitive disabilities, and students that are dealing with a temporary or permanent medical issue that has functional repercussions to studying.

Regulations for the use of the Center:

1. **Personal code:**
    a. The use of the Center's space is only possible by using a personal code. Any student that belongs to the Center's target audience is entitled to request use of the space by filling the Pledge Form.
    b. The code is personal and may not be used by other students.
    c. Every academic year the code changes and students must fill out a new request.
2. **Disciplinary offence – students entering who do not have permission:**
    a. It is considered a disciplinary offence for a student, who does not have permission (according to the above-mentioned criteria), to use the workspace. He or she will be dealt according to the regulations of the IDC Herzliya.
    b. According to IDC regulations, each student is obliged to identify himself to the accessibility Center's personnel upon request.
3. **Security Cameras:**
    a. Please note that all the areas of the Center are under constant supervision via security cameras.
    b. Do not leave personal property should unattended – the Center is not liable for the loss of personal items such as phones and laptops left unattended.
4. **Rules for use of space and equipment:**
    a. Please maintain the order, cleanliness, and silence in all learning spaces and allow proper study conditions.
    b. Eating and drinking are strictly forbidden in all areas of the Center.
    c. The multimedia facilities (projector) in the Center are not for personal use, and personal use is strictly forbidden.
    d. The cleaning and maintenance staff must be allowed to clean the center.
    e. Reservation is not allowed by leaving equipment.
5. The entrance to the kitchen is strictly forbidden.

Failure to comply with any of the clauses mentioned here is considered a disciplinary offence and will be dealt with according to the regulations of the IDC

Opening Hours:

Throughout the academic year, the Center's learning spaces will be open:

Sunday – Thursday: between 8:00-23:00.

Friday: between 8:00-16:00.

The Lea and Naftali Ben-Yehuda Accessibility & Study Skills Center Staff