

July 12, 2014

Renee Gallagher, Recruiting Attorney
Sampson, Summers & Seils
200 West Jackson Boulevard, Suite 345
Chicago, IL 60606

Dear Ms. Gallagher:

Your firm's advertisement for an experienced commercial litigation attorney caught my eye. I have 10 years of experience at Truman, Tripper, and Thomas, a 2,000-attorney firm that is ranked in the AmericanLawyer100.

I have an LL.M. in litigation/trial advocacy from John Marshall Law School, and I have continued to update my professional skills by earning certification from the American Board of Certification and the National Board of Legal Specialty Certification. I have enclosed my résumé, which details my qualifications and provides more information on how I might be an asset to your firm.

I will contact you shortly to see if you have received my application materials. I would appreciate the opportunity to meet with you to discuss how my background might fit your firm's needs. Thank you.

Sincerely,

Thomas Dolphy
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Chicago, IL 60643
Phone: 773-555-1212
Email: tdolphy45@yahoo.com
[http://www.linkedin.com/\[yourLinkedInURL\]](http://www.linkedin.com/[yourLinkedInURL])