ALL STUDENTS ACCEPTED TO THE RRIS MUST READ THIS BOOKLET AND SHARE THE INFORMATION WITH THEIR PARENTS.
CONGRATULATIONS ON YOUR ACCEPTANCE TO THE RAPHAEL RECANATI INTERNATIONAL SCHOOL IN REICHMAN UNIVERSITY!

You are about to embark on one of the most significant experiences of your life. Reichman University (RU) is a dynamic learning community that fosters creativity and innovation and promotes the development of new opportunities inside and outside the classroom.

This booklet contains essential information regarding your studies at the RRIS and will assist you in making decisions prior to your arrival.

We are here to help make your student experience the best that it can be.
WHAT’S NEXT?

1
Read the information in this booklet carefully as it provides answers to your questions.

2
Log into your candidate information station in order to update your details and confirm your acceptance by paying the $1,500 US enrollment deposit (which will be credited towards your annual tuition payment).

3
Share the important information in this booklet with your parents.
Please allow me to welcome you to our lovely campus and university. It is my hope that each of you excel in your academic studies during your time with us. We are here to provide you with the best tools we can offer so that in just a few years, you’ll be on your way to achieving your professional goals.

One of our most important aims, in addition to providing you with a stimulating academic environment, is to offer you an opportunity for acculturation and integration at Reichman University and in the State of Israel. Please indulge in as many extra-curricular activities as possible during your time here. Among these are the Debate Club, the Model UN, JLIC, RRIS hiking, biking, overnight field trips, AEpi, IDC Radio, the Ambassadors’ Club, the dance troupe, band or choir, festival celebrations, RU Talent, and so much more. Hopefully, the careful balance between your academic studies and extra-curricular activities will provide you with an enriching and well-rounded education, as well as dozens of friends for life and networks that will serve you even decades from now, when you have become veterans of your places of work and have raised beautiful families.

The dedicated staff of the Raphael Recanati International School is here to help solve any problems you may encounter, both on and off campus, to the best of our ability. Please do not hesitate to call us and let us know what’s on your mind. Consider us your family here in Israel. We are continuing to face and overcome the Coronavirus impacting the world. We rolled up our sleeves and guaranteed safe passage so that 95% of our students are physically in Israel. We estimate that by the time you arrive the situation on campus will have changed considerably, allowing us to return to almost normal! For now, though our present students, many of whom you will join next year are receiving the finest TLC we can provide. I look forward to meeting each and every one of you - please do not hesitate to approach me!

Wishing all of you the best possible time at Reichman University.

Jonathan Davis
Vice President for External Relations
Head, Raphael Recanati International School
WELCOME FROM THE RRIS DIRECTOR

Shalom and welcome to the RRIS!

On behalf of Reichman University Raphael Recanati International School, it is my privilege to welcome you among our ranks. With international students hailing from over 90 countries around the world, the RRIS prides itself on embracing the various cultures that have come together in Reichman University’s “melting pot” spirit.

Reichman University is a leading academic institution that aims to be a center of global excellence. We are unique in our educational methods, which are based on an interdisciplinary approach. We combine theory with real world experience and provide our students with cultural and professional proficiencies.

At the RRIS we educate talented young people to influence and contribute in every arena in which they choose to integrate, in Israel and worldwide. Our basic outlook, which is rooted in the twin concepts of individual freedom and responsibility, emphasizes student entrepreneurship and leadership alongside commitment to community service.

Our staff is devoted to making you feel at home, be attentive and respond to your every need. We wish you abundant success on your way to fulfill your academic goals.

All the best,

Carine Katz
Director
Raphael Recanati International School
Reichman University
One of the innovative and important services that Reichman University (RU) provides to its students is an orientation for new students. Orientation is designed to make incoming students’ entry into the academic environment as smooth as possible.

Orientation Week is vital preparation for succeeding at RU. Participation is mandatory.

Each incoming student is assigned a peer counselor (2nd or 3rd year Israeli student) who is tasked with helping new students acculturate to RU and to Israel. Your peer counselor will accompany you from your arrival to campus throughout your year/semester at RU. Your counselor will contact you shortly before your arrival to campus.

FALL SEMESTER
The academic year will begin with Orientation Week on October 23, 2022.

Orientation Week includes five full days of orientation to RU, your peers and your new home in Herzliya. In order to be prepared to begin studies and have the tools to access our online and social communities, your presence is mandatory.

The week will include:

**Academic orientation** consult with your academic coordinator regarding class assignment and selection, and participate in introductory lectures and conversations.

**Technical Orientation** receive your student ID card, learn how to access your email and use the RU online student portal (essential for class registration, email, grade access, and other key functions).

**Social Orientation** sign up for RU extracurricular activities (clubs, sports, societies, etc.), engage with the local community via volunteering opportunities, meet and bond with your peers as we engage in structured discussions and travel to the desert for an excursion including hikes, team building, and lots of fun.

See our [Orientation Trip Movie >>](#)
**ORIENTATION WEEK**

*Sample Orientation Week schedule for your reference, subject to changes*

<table>
<thead>
<tr>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30</td>
<td>9:00</td>
<td>9:00</td>
<td>9:00</td>
<td></td>
</tr>
<tr>
<td>Registration and Reichman University extracurricular fair</td>
<td>Orientation group gathering</td>
<td>Student Portal: Technical Orientation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00</td>
<td>10:00</td>
<td>10:00</td>
<td>10:00</td>
<td></td>
</tr>
<tr>
<td>Orientation group gathering</td>
<td>Library orientation and campus tour, student cards</td>
<td>MASA Meeting</td>
<td>Workshop</td>
<td></td>
</tr>
<tr>
<td>11:30</td>
<td>11:30</td>
<td>11:30</td>
<td>12:00</td>
<td></td>
</tr>
<tr>
<td>RU Unique learning experience</td>
<td>Guest lecture &amp; Lunch</td>
<td>Minhal Ha-Studentim Meeting</td>
<td>Opening Ceremony by school</td>
<td></td>
</tr>
<tr>
<td>13:30</td>
<td>14:30</td>
<td>12:30</td>
<td>14:30</td>
<td></td>
</tr>
<tr>
<td>Meet your dean: academic orientation</td>
<td>RRIS Student Affairs Department</td>
<td>Health Insurance Info session</td>
<td>Student &amp; alumni panel</td>
<td></td>
</tr>
<tr>
<td>15:00</td>
<td>15:30</td>
<td>14:00</td>
<td>15:30</td>
<td></td>
</tr>
<tr>
<td>RRIS Welcome Ceremony</td>
<td>RU Ethics</td>
<td>Ulpan placement test</td>
<td>Intro to campus Psychological services, Student Union and Study Skills Center</td>
<td></td>
</tr>
<tr>
<td>16:00</td>
<td>17:00</td>
<td></td>
<td>18:00</td>
<td></td>
</tr>
<tr>
<td>Student Clubs Fair</td>
<td>Orientation group gathering</td>
<td>Student union activity - all campus</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Due to COVID-19, Orientation Week will be according to the regulations of the Ministry of Health at that time. Students will be informed as early as possible on any updates.
ORIENTATION WEEK

SPRING SEMESTER
The Spring Semester will begin with a mandatory Orientation Day on March 16, 2023.

The day will include:

**Academic orientation** meet the staff, consult with your academic coordinator regarding class assignment and selection, and campus and library tour.

**Technical Orientation** receive your student ID card, learn how to access your email and use the RU online student portal (essential for class registration, email, grade access, and other key functions).

**Social Orientation** sign up for extracurricular activities (clubs, sports, societies, etc.) and meet and bond with your peers.
ELECTIVE HEBREW COURSE (ULPAN)

Learning Hebrew is essential to your acculturation in Israel. RU offers ulpan (Hebrew language studies during the academic year) at five different levels so you may improve your Hebrew AND get credit for it! Ulpan is a yearlong general elective course worth two credits. It is not possible to join the Ulpan course in the spring semester.

To join the yearlong ulpan elective course, you will need to take a Hebrew placement test after which you will be divided into classes based on your test results. Classes are designed to help students feel comfortable using Hebrew.

The placement test for the ulpan will be held during Orientation Week for all interested students.

Online registration for the course will take place during the first two weeks of the academic year.

INTENSIVE ACADEMIC SUMMER HEBREW ULPAN

RU is home to an annual six-week intensive summer ulpan in July and August. This is an academic ulpan and participants who attend the entire six weeks of classes will be awarded a certificate of completion from the Ministry of Education.* There is an additional fee for participating in the summer ulpan. Please note that there are no RU dormitory arrangements during the ulpan and it is not part of the RU academic curriculum.

* Students at summer ulpan do not earn academic credits from RU.

For more details regarding the summer ulpan please contact ulpanrris@idc.ac.il.
To experience university life fully, nothing equals living on campus where students can enjoy convenience and a sense of community. In the 2022-2023 academic year RU students will have the option of enjoying the high standard of living offered in the 750 fully equipped residential units located in three 13-story towers on Reichman University’s campus.

The dormitory towers were planned and designed to meet green building standards where students have many opportunities for interaction that contribute to their academic success and personal growth. The facilities include fully equipped study halls to enable students to focus on their studies and to maintain a diverse social life. Each building also has laundry rooms with washing machines and dryers at the residents’ disposal, in addition to a Shabbat elevator, and a synagogue in the Recanati Dorms.

The apartments are available to International and Israeli students pursuing undergraduate and master’s degrees at RU. The dorms include apartments for single students, married couples (both RU students), and accessible units for students with disabilities.

In addition, there is 24/7 security on the premises. The housing fee includes Wi-Fi, TV services (cable), building fees, maintenance, gardening, cleaning of stairwells and common areas, and security. It does not include electricity and water fees.
REICHMAN UNIVERSITY DORMITORIES

All apartments, except for the units for married couples, are designated for one student per unit. The apartments are furnished to accommodate all residents’ needs. Every apartment has an air conditioning unit, a private bathroom with shower, a bed (120cm/190cm for which linen is not included), and a kitchen area. The kitchen is fully equipped with a refrigerator, electrical cook top, microwave, and an electric kettle. In addition, the apartment includes a desk, closet, TV, a dining table and chairs.

The rental fee for the single unit is $880 USD per month.

The contract period for students who wish to reside in an RU dormitory suites shall begin the day you move into a RU dormitory suite and end September 30, 2023.

*Please note, space is limited and dependent upon availability*

For information please see the RU Dormitories [website](#) and contact [dorms@idc.ac.il](mailto:dorms@idc.ac.il)

Single Units

The single units are approximately 20 square meters.

Double Units

The double units are approximately 40 square meters.
HEALTH INSURANCE

All Reichman University students are required to have comprehensive health insurance coverage throughout the duration of their studies. Reichman University cannot cover medical costs or take responsibility for students who do not have insurance.

You may purchase your own health insurance policy to cover your medical needs while in Israel, or purchase the UMS HAREL YEDIDIM insurance policy for international students offered by Reichman University (RU). The insurance plan with HAREL YEDIDIM provides comprehensive health coverage for *$1600 USD per academic year/$800 USD per semester, which will be charged at the beginning of the year. Please see the next page for policy details.

- for students starting in the fall semester, the insurance policy will start on October 16, 2022.
- for students starting in the spring semester, the insurance will start on March 14, 2023.

The end date of the insurance policy will be March 15, 2023 for fall semester students, and August 31, 2023 for spring semester and one-year study abroad students.

Please note that the HAREL YEDIDIM health insurance plan does not cover pre-existing conditions.

YOU WILL ALSO NEED TO FILL OUT A HEALTH DECLARATION REQUIRED BY “HAREL YEDIDIM”. THE HEALTH DECLARATION WILL BE SENT TO YOU SIX WEEKS BEFORE THE BEGINNING OF THE INSURANCE. WITHOUT THIS DECLARATION THE POLICY CANNOT BE ISSUED.

Medication

If you are taking prescribed medication it is advised to bring an adequate supply for the duration of your stay in Israel. If that is not possible, you should bring a doctor’s prescription (clearly typed in English) for the medicine that you are using, or a prescription of a generic medication that is suitable for your condition. If your medication is sent to you through the mail you will be required to present a copy of the prescription to the Israel Customs Office before it can be released.

* The HAREL YEDIDIM yearly rate of $1600 USD is subject to change from year to year according to insurance company rate fluctuations. A notice about any rate change will be sent to students in advance.

For questions regarding insurance please email us at rris.insurance@idc.ac.il.
HEALTH INSURANCE FOR RU STUDENTS

HAREL Insurance & Finance Ltd., Israel’s leading firm in health insurance, and YEDIDIM, which serve thousands of students in Israel, have joined together to create an overall insurance protection program, providing for your health care needs. The medical services are provided by the Clalit Healthcare providers throughout Israel. Clalit and Harel operate a Call Center in English and in Hebrew 24/7. The medical coverage is based on the UMS - University Medical Services Policy. All costs are quoted in US dollars.

OUTLINE OF THE UMS POLICY

Coverage Item

- Overall coverage for insurance period
- Maximum period of hospitalization
- Visit to doctor & specialist
- Visit to doctor who does not have an arrangement with the Clalit
- Laboratory tests, x-rays, etc. with no ceiling
- Medicine in the health service basket at the Clalit pharmacies, according to doctor’s prescription
- Emergency dental treatment
- Assistance for flight to country of origin due to medical problem, subject to approval of Harel’s medical board
- Transport of mortal remains to home country
- House calls by a physician 24/7

UMS

- $100,000.-
- Up to 90 days
- Included, No co-pay

- Only at Clalit Laboratories
- Included, No co-pay

- At Clalit Smile Clinics
- Up to $10,000.-
- Up to $5,000.-
- Included, no co-pay
HEALTH INSURANCE FOR REICHMAN UNIVERSITY STUDENTS

Exclusions
- incidents related to alcohol ingestion and/or illegal drug use
- pre-existing medical conditions
- dental treatment
- pregnancy
- psychiatric and psychological care including ADHD etc.
- the insurance is valid **only in the State of Israel**

Note: Infectious diseases, AIDS and sexually transmitted diseases, system-wide problems and cancer in the treatment stage require a separate, private insurance policy.

* If you are traveling outside of Israel, it is recommended to purchase an additional travel insurance for the period of time abroad.

Harel Yedidim Insurance Company also offers various plans for Home Insurance, including laptop & other valuables, and third party liability insurance. For details and registration:
Email: y_health@yedidim.co.il

DISCLAIMER
REICHMAN UNIVERSITY TAKES NO RESPONSIBILITY FOR THE QUALITY OR THE CONSEQUENCES OF SERVICES RENDERED BY THIS COMPANY. REICHMAN UNIVERSITY ACTS IN THE CAPACITY OF OBJECTIVE RECOMMENDER ONLY.
VISA & STATUS INFORMATION

Students are responsible for clarifying and establishing their status in Israel and can turn to the Raphael Recanati International School staff for advice and assistance. Israeli visa requirements vary based on your country of citizenship. A student visa must be issued in advance before your arrival to Israel, through the nearest Israeli consulate. Please contact the nearest Israeli embassy/consulate for information regarding the exact procedure. Information for Israeli embassies and consulates around the world can be found here.

The RRIS staff is here to help with the procedure and can provide students with certification of your status as a student.

Student Visa (A2):
A student visa includes a multiple entry visa valid for one year after which time it can be renewed. To apply for a student visa you will likely be asked to provide:
- Passport valid for at least one year after required stay
- Letter of acceptance to Reichman University
- Visa application form (2 copies)
- Photographs (2)
- Visa fee
- Birth Certificate
- Proof of financial means to pay for studies and sustenance throughout stay in Israel
- Proof of health insurance to cover you in Israel, including COVID-19
- Proof of COVID-19 recovery or vaccination*

Note: The Consul may request additional documents.

* Requirements may change according to COVID-19 situation

Due to COVID-19, please follow up here for any additional updated regulations of entry into Israel.

RETURNING ISRAELI
Students who were born in Israel must contact the nearest Israeli Consulate for updated information. Regulations regarding this population change frequently.

STUDENTS WHO HAVE AT LEAST ONE ISRAELI PARENT
Contact the nearest Israeli Consulate to check your Israeli Defense Forces (IDF) status, and to obtain an Israeli passport in order to enter and stay in Israel. Request a status of “child of emigrants” (b’nei mehagrim) from your local Israel Consulate. You may be eligible for a deferment from the IDF as long as you are a student. For more details contact Shelly Levy at levys@idc.ac.il. Information for Israeli embassies and consulates around the world can be found here.
Moving to Israel can be exciting and challenging. A guide with basic information about banking, Internet set up, transportation, mobile phones, etc., can be found in the Counselor’s Tip-Book.

Regarding arrival to Israel during COVID-19, please follow up our email notices for updated instructions, as well as notices by the Population and Immigration Authority.

For updated COVID-19 information during your stay, see Ministry of health website.

CAMPUS LIFE ACTIVITIES AT RRIS

The RRIS organizes a wide variety of social and cultural activities for all the students on campus. Throughout the academic year the school hosts cultural events, performances, film screenings, educational tours, meetings, social gatherings and more. For information about our extracurricular activities at RRIS please visit our website page, our Facebook page and follow us on Instagram.

E-MAIL

RU E-mail Account

During Orientation Week you will receive an RU email account. RU email addresses are usually in the following format lastname.firstname@post.idc.ac.il

Please note that this email account is our primary form of contact with you and you are expected to check it on a regular basis. There are many computers available on campus and there are wireless hot spots in every building on campus.
TERMS AND PAYMENTS
TUITION, FEES AND TERMS OF PAYMENT - STUDY ABROAD STUDENTS 2022-2023

Please note that the first chart below refers to students who will study at Reichman University for one semester, and the second chart below refers to those studying for a full academic year.

### STUDY ABROAD TUITION FOR ONE SEMESTER

<table>
<thead>
<tr>
<th>Description</th>
<th>Price USD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition fee</strong></td>
<td>$12,000</td>
</tr>
<tr>
<td><strong>Optional</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Health Insurance</strong></td>
<td>$800</td>
</tr>
<tr>
<td>For information and registration, contact <a href="mailto:RRIS.insurance@idc.ac.il">RRIS.insurance@idc.ac.il</a></td>
<td></td>
</tr>
<tr>
<td><strong>Student Union Fee</strong> (for Student Union benefits here)*</td>
<td>$30</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$12,830</strong></td>
</tr>
</tbody>
</table>

* Should you decide not to be a member of the student union, please make sure that you notify the Tuition Department and sign a concession form at the Student Union Office upon your arrival.
## TERMS AND PAYMENTS

**TUITION, FEES AND TERMS OF PAYMENT - STUDY ABROAD STUDENTS 2022-2023**

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Sum to be paid In USD</th>
<th>Health insurance in USD (if required)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advance payment must be paid within 2 weeks from receipt of the acceptance letter.</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Fall semester</td>
<td>Spring semester</td>
<td>$3,500 + $30 Student Union fee*</td>
</tr>
<tr>
<td>Nov. 10, 2022</td>
<td>Feb. 10, 2023</td>
<td>$800</td>
</tr>
<tr>
<td>Dec. 10, 2022</td>
<td>March 10, 2023</td>
<td>$3,500</td>
</tr>
<tr>
<td>Jan. 10, 2023</td>
<td>April 10, 2023</td>
<td>$3,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$12,030</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$800</strong></td>
</tr>
</tbody>
</table>

* Should you decide not to be a member of the student union, please make sure that you notify the Tuition Department and sign a concession form at the Student Union Office upon your arrival.
Cancellation of Studies - students studying for one semester

A student who has registered at Reichman University, has paid the down payment, and subsequently decides not to study, must submit an official statement via e-mail to both the Admissions Office and to the Tuition Department. A phone call will not be considered an official notification.

Please note that the down payment may be refundable to those who inform Reichman University of their cancellation according to the dates described in the chart below:

### TUITION REGULATIONS FOR STUDENTS WHO TERMINATE THEIR STUDIES

<table>
<thead>
<tr>
<th>Notice of termination of studies</th>
<th>Payment to be charged</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall Semester</strong></td>
<td></td>
</tr>
<tr>
<td>By September 29, 2022</td>
<td>-</td>
</tr>
<tr>
<td>From September 30, 2022 - October 31, 2022</td>
<td>100% of the down payment</td>
</tr>
<tr>
<td>From November 1, 2022</td>
<td>Full Fall Semester tuition</td>
</tr>
<tr>
<td><strong>Spring Semester</strong></td>
<td></td>
</tr>
<tr>
<td>By January 29, 2023</td>
<td>-</td>
</tr>
<tr>
<td>From January 30, 2023 - March 20, 2023</td>
<td>100% of the down payment</td>
</tr>
<tr>
<td>From March 21, 2023</td>
<td>Full Spring Semester tuition</td>
</tr>
</tbody>
</table>
## TERMS AND PAYMENTS

TUITION, FEES AND TERMS OF PAYMENT - STUDY ABROAD STUDENTS 2022-2023

### STUDY ABROAD TUITION FOR A FULL ACADEMIC YEAR

<table>
<thead>
<tr>
<th>Service</th>
<th>Price USD</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition fee</strong></td>
<td>$24,000</td>
</tr>
<tr>
<td><strong>Optional</strong></td>
<td></td>
</tr>
<tr>
<td>Health Insurance For information and registration, contact <a href="mailto:RRIS.Insurance@idc.ac.il">RRIS.Insurance@idc.ac.il</a></td>
<td>$1,600</td>
</tr>
<tr>
<td>Student Union (for Student Union benefits Student Union website)*</td>
<td>$60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$25,660</td>
</tr>
</tbody>
</table>

**Due Date**

<table>
<thead>
<tr>
<th>Date</th>
<th>Sum to be paid In USD</th>
<th>Health insurance in USD (if required)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov. 10, 2022</td>
<td>$3,750 + $60 Student Union fee*</td>
<td>$1,600</td>
</tr>
<tr>
<td>Dec. 10, 2022</td>
<td>$3,750</td>
<td></td>
</tr>
<tr>
<td>Jan. 10, 2023</td>
<td>$3,750</td>
<td></td>
</tr>
<tr>
<td>Feb. 10, 2023</td>
<td>$3,750</td>
<td></td>
</tr>
<tr>
<td>March 10, 2023</td>
<td>$3,750</td>
<td></td>
</tr>
<tr>
<td>Apr. 10, 2023</td>
<td>$3,750</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$24,060</td>
<td>$1,600</td>
</tr>
</tbody>
</table>

* Should you decide not to be a member of the student union, please make sure that you notify the Tuition Department and sign a concession form at the Student Union Office upon your arrival.

Advance payment must be paid within 2 weeks from receipt of the acceptance letter.

Health insurance in USD

Due Date Sum to be paid In USD Health insurance in USD (if required)

Nov. 10, 2022 $3,750 + $60 Student Union fee* $1,600

Dec. 10, 2022 $3,750

Jan. 10, 2023 $3,750

Feb. 10, 2023 $3,750

March 10, 2023 $3,750

Apr. 10, 2023 $3,750

Total $24,060 $1,600

* Should you decide not to be a member of the student union, please make sure that you notify the Tuition Department and sign a concession form at the Student Union Office upon your arrival.
PAYMENTS OPTIONS

Tuition and fees can be paid either by credit card, or wire transfer to Reichman’s University bank account. Should a payment be made in NIS, the value in USD will be determined according to the exchange rate on the day that the payment is received.

Paying by Credit Card - you may use the Online Payment Center with credit card for payments in USD or in NIS (according to the daily $ exchange rate on the date of payment).

A Payment in USD can be done in one installment only, for each payment.

A payment made with an Israeli card in NIS can be done either in one installment or in 3-18 credit payments. Interest rates are determined by the credit card company when paying in multiple installments.

Please enter : MyIDC account → Candidate Info Station → Finance → payments → make payment here

Paying via wire transfer (bank details)
Beneficiary: Reichman University (CC)
Bank: 12-Hapoalim Bank
Branch: 628-Herzliya Branch
Account No.: 244144
Swift Code: Poalilit
IBAN: IL90-0126-2800-0000-0244-144

After each transaction, please send us the transaction document either by fax to +972-9-9527640, or by e-mail izakr@idc.ac.il indicating the student’s name and ID no.

There may be an extra charge by the bank when wiring a payment; students are responsible for paying any extra fees that may be deducted by the bank.

Please note that a period of one week is necessary in order to receive confirmation of wire transfers.
TERMS AND PAYMENTS
TUITION, FEES AND TERMS OF PAYMENT - STUDY ABROAD STUDENTS 2022-2023

Tuition Regulations for students who terminate their studies:

<table>
<thead>
<tr>
<th>Notice of termination of studies</th>
<th>Payment to be charged</th>
</tr>
</thead>
<tbody>
<tr>
<td>By September 29, 2022</td>
<td>Full refund of the down payment</td>
</tr>
<tr>
<td>From September 30, 2022- October 31, 2022</td>
<td>100% of the down payment</td>
</tr>
<tr>
<td>From November 1, 2022</td>
<td>Full Fall Semester tuition</td>
</tr>
<tr>
<td>From March 21, 2023</td>
<td>Full Spring Semester tuition</td>
</tr>
</tbody>
</table>

Tuition Department Reception Hours and contact details:

<table>
<thead>
<tr>
<th>Days</th>
<th>Operating Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun. &amp; Thurs.</td>
<td>10 AM - 1 PM</td>
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<td>3 AM - 5 PM</td>
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<tr>
<td>Mon., Tues., Wed.</td>
<td>10 AM - 1 PM</td>
</tr>
<tr>
<td></td>
<td>3 AM - 4 PM</td>
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</tbody>
</table>

Ms. Simona Hadad
shadad2@idc.ac.il
Tel: 972-9-9527-311

Ms. Nathalie Burstein
Nathalie.Burstein@idc.ac.il
Tel: 972-99527-916

General
tuition@idc.ac.il
Fax: 972-9-9527-640

RU Dorms - for information, registration, please visit the Reichman University Dorms website.

The RU Dorms are a separate entity and therefore students who cancel or freeze and had registered for the dorms, must contact the dorms staff in writing at dorms@idc.ac.il
SCHOLARSHIPS AND FINANCIAL AID

There are various scholarships and grants available to our students. We recommend that you check what scholarships or grants are available in your country for studies abroad. For further assistance please contact Annette Behrendt-van Zeeland, Financial Aid Manager at rris.financialaid@idc.ac.il

RRIS SCHOLARSHIP
The Raphael Recanati International School offers a needs-based scholarship to study abroad students who will study during the full academic year. The application will be available only online here until October 30, 2022. Students will be asked to provide information in regard to their needs and to attach relevant documents (pay stubs, bank statements, apartment lease, etc.).

JEWISH TOURIST
Jewish tourists between the ages of 18-30 who have not been in Israel on a prior long-term program are eligible for grants and scholarships through the Masa Project. Please note: once you make aliyyah you are not eligible for this grant so please check this out before making aliyyah! More information and application forms www.masaisrael.org

FAFSA
Please note, study abroad students are not eligible for FAFSA at Reichman University since they are non-degree students.
STUDY SKILLS CENTER

THE LEA AND NAFTALI BEN-YEHUDA ACCESSIBILITY & STUDY SKILLS CENTER

The Lea and Naftali Ben-Yehuda Accessibility & Study Skill Center assists students recognized by the dean of students as students with learning issues and attention deficit disorders, students with physical, emotional, sensory, or cognitive disabilities, and students that are dealing with a temporary or permanent medical issue that has functional repercussions to studying.

- **Academic learning strategies:**
  - Learning How To Learn - Free modular training units developed specifically for students at Reichman University. The training units are based on brain research and learning and provide practical tools for academic success.
  - Offering students best practices for both online and on campus studying.

- **Academic accessibility counseling and assistance:**
  - Accommodations for students with sensory, physical, or other disabilities caused by a chronic disease with direct implication on academic study abilities. To receive exam accommodations, the student must hand in the request form and relevant medical documents, via the online form in the student portal, by following the link labeled ‘Accessibility’.

**SPECIAL ACCOMMODATIONS DURING EXAMS**

Reasonable accommodations are provided by Reichman University to students who have been diagnosed with learning disabilities or attention deficit disorder. The accommodations are awarded to minimize as much as possible the negative effects that these difficulties can have on students’ performance, while simultaneously maintaining the exam’s reliability and validity. Therefore, the exam accommodations that the University provides are designed such that they do not alter the essential character of the exams, i.e., the scope of the material tested, or the essence of the exams’ demands upon students (for example, comprehension, applying knowledge, etc.).

All students dealing with a learning disability and/or ADHD must submit relevant documentation. For further details please check the section “Submitting Diagnoses of Learning Disabilities” on the [website](#).
STUDY SKILLS CENTER

Which documents are acceptable:

**International students** dealing with a learning disability and/or ADHD must submit acceptable documentation according to the guidelines listed on our website [Submitting Diagnoses of Learning Disabilities](#). After the documentation has been submitted, a meeting with a psychologist from the Counseling Center will be scheduled where the eligibility for specific accommodations will be discussed. Documents must be submitted no later than five weeks before the end of the semester.

**Students who finished high school in Israel and completed the Bagrut in Hebrew**, who wish to receive accommodations, are obligated to submit a particular kind of diagnostic report called MATAL. Please make sure you get all the information about the MATAL evaluation process, how it works, who it applies to, and who might be exempt, by referring to the [Hebrew website](#).

Please note that MATAL testing must be submitted **no later than October 30, 2022**.

For more information on the Accessibility & Study Skill Center please see our [website](#).
PSYCHOLOGICAL COUNSELING SERVICES

The Center for Psychological Counseling Services provides interested students with the opportunity to receive help and support dealing with various problems and challenges that students may encounter during the period of their studies.

Students who apply to the center may receive short-term counseling or up to two semesters of ongoing therapy through personal meetings with psychologists who have extensive experience treating students from a wide variety of cultures and backgrounds.

What are the most common problems for which students apply for counseling?

Students apply for personal counseling for a wide variety of reasons, which may include the following: culture shock or experiencing difficulty coping with the many challenges inherent in being in a new and unfamiliar environment; difficulties with school or job; struggling with personal or professional identity; social, interpersonal, or romantic difficulties; dealing with grief or loss; problems occurring in the family which have a stressful impact, such as illness, divorce, or financial crisis; feeling overly anxious or depressed; coping with attention deficit disorder and/or learning disabilities. These problems may be new to the student or may be issues from the past that are resurfacing or intensifying when students are far from home and/or feeling alone and isolated.

Sometimes due to a student’s particular circumstances, he or she might be better served by seeing a professional in the community. In these cases, the student will receive help with an appropriate referral.

Students interested in meeting with a psychologist are kindly requested to make an appointment through the administrative coordinator, Ms. Vered Shany, who can be reached Sunday to Thursday from 9:00-15:00 at: tel.: +972-9-960-2872 email: vered.shany@idc.ac.il.

Please note that the Psychological Counseling Services are not equipped to provide long-term care for students who need continuous psychological or psychiatric support. Therefore, students dealing with ongoing mental health issues are strongly advised to set up a professional support system before coming to Israel. We are happy to provide more information about the various options if needed.

For more information, please see our website.
Do not hesitate to contact us if you have any questions regarding the information in this booklet. Please note that our offices are closed on weekends, which are Friday and Saturday in Israel.

Jonathan Davis  
Vice President for External Relations  
Head, Raphael Recanati International School  
jonathand@idc.ac.il  
+972-9-960-2714

Dalmiona Shkodra  
Academic Admissions Officer  
Study Abroad  
dalmiona.shkodra@idc.ac.il  
+972-9-960-2978

Carine Katz  
Director  
catz@idc.ac.il  
+972-9-960-2806

Liron Tzour  
Director of International Marketing  
Liron.Tzour@idc.ac.il  
+972-9-952-7261

Sarit Ben-Or  
Program Coordinator  
sbenor@idc.ac.il  
+972-9-960-2771

Stephanie Miller  
Head of Admissions at RRIS  
smiller@idc.ac.il  
+972-9-960-2841

Natalie Golan  
Director of Recruitment and Marketing, North America  
rris.us@idc.ac.il  
+1-212-213-5962

Rina Haller  
Advancement & Recruitment Associate, North America  
Rina@afidc.org  
+1-212-213-5961
CONTACT INFORMATION

STUDENT AFFAIRS & WELL-BEING

**Sylvia Kassoff**
Director of Student Affairs and Well-being
sylvia@idc.ac.il
+972-9-960-2420

**Shelly Levy**
Student Affairs Senior Advisor
levys@idc.ac.il
+972-9-960-2880

**Kineret Benjamin**
Student Affairs Advisor
kineret.benjaminbenoliel@idc.ac.il
+972-9-960-7920

**Annette Behrendt-van Zeeland**
Financial Aid Manager
abehrendt@idc.ac.il
+972-9-952-7962

**Anni Lupu**
RRIS Campus Life Events Manager
anni.lupu@idc.ac.il
+972-9-960-2794

STUDENT ADMINISTRATION

The Student Administration Office provides a variety of services to students concerning the administrative aspect of their academic studies and handles all academic matters: grades; registration for courses; credits; and records of studies.

Communication with the administration is through your candidate/student info station.

**Shlomit Stern (Hazan)**
Head of Student Administration
shlomit.stern@idc.ac.il
+972-9-952-7968

**Zohar Avraham**
Academic Coordinator, Study Abroad
zohar.avraham@idc.ac.il
+972-9-952-7253
# Academic Calendar 2022-2023

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td><strong>Orientation Week</strong></td>
<td>Oct. 23-Oct. 28, 2022</td>
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<tr>
<td><strong>Fall semester begins</strong></td>
<td>Oct. 30, 2022</td>
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<tr>
<td><strong>Memorial Day for Yitzchak Rabin Z”L</strong></td>
<td>Nov. 6, 2022</td>
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<tr>
<td><strong>Hanukkah break</strong></td>
<td>Dec. 25, 2022</td>
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<tr>
<td><strong>Fall semester ends</strong></td>
<td>Jan. 27, 2023</td>
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<tr>
<td><strong>Fall semester exams begin</strong></td>
<td>Jan. 29, 2023</td>
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<tr>
<td><strong>Spring Semester begins</strong></td>
<td>March 19, 2023</td>
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<tr>
<td><strong>Passover break</strong></td>
<td>April 2-14, 2023</td>
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<td><strong>Studies resume</strong></td>
<td>April 16, 2023</td>
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<tr>
<td><strong>Eve of Holocaust Memorial Day</strong></td>
<td>April 17, 2023</td>
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<tr>
<td><strong>Holocaust Memorial Day ceremony</strong></td>
<td>April 18, 2023</td>
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<tr>
<td><strong>Israel Memorial Day Ceremony</strong></td>
<td>April 24, 2023</td>
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<tr>
<td><strong>Eve of Israel Memorial Day</strong></td>
<td>April 24, 2023</td>
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<td><strong>Israel Memorial Day</strong></td>
<td>April 25, 2023</td>
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<tr>
<td><strong>Israel Independence Day</strong></td>
<td>April 26, 2023</td>
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<tr>
<td><strong>Memorial Day ceremony for Ethiopian Jews who perished on their way to Israel</strong></td>
<td>TBD</td>
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<tr>
<td><strong>Student day</strong></td>
<td>TBD</td>
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<tr>
<td><strong>Shavuot break</strong></td>
<td>May 25-26, 2023</td>
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<tr>
<td><strong>Spring semester ends</strong></td>
<td>June 30, 2023</td>
</tr>
<tr>
<td><strong>Spring exams begin</strong></td>
<td>July 2, 2023</td>
</tr>
</tbody>
</table>

Dates are subject to change.
ACADEMIC CALENDAR 2022-2023

FALL SEMESTER CONCLUSION, EXAM SCHEDULE AND POTENTIAL FOR TIME OFF

Exams begin immediately following the conclusion of fall semester. In accordance with traditional Israeli higher education models, RU offers students the opportunity to take a first sitting of exams (moed aleph) generally during the first four weeks between semesters. Students will receive their moed aleph exam schedule at the beginning of the semester. If a student fails the moed aleph exam, is not happy with the grade or had to miss the exam due to unforeseen circumstances, he/she is entitled to sit for a second exam (moed bet). These second exams are scheduled immediately following the moed aleph exams. Therefore, each student has a highly individual schedule, very often with no vacation whatsoever between fall and spring semester dependent on 1) moed aleph schedule, assigned during the first week of the semester and 2) the student’s desire to be present for moed bet/retakes.

If you are certain that you will not need a retake, you can book your return ticket date upon receipt of your moed aleph exam schedule (following your final exam time). If you are booking a ticket to Israel and are concerned about choosing a return ticket date, we strongly urge you to purchase a “flexible fare” ticket that allows you to change your return date with no penalty fee. This will allow you to alter your date according to our exam schedule and need (or lack thereof) to sit for moed bet exams. While this class ticket is more expensive than a ticket with inflexible dates, it is significantly less expensive than altering the return date on an inflexible fare ticket if the need arises.

SPRING SEMESTER CONCLUSION AND EXAM SCHEDULE

Exams begin immediately following the conclusion of spring semester. Students will receive their moed aleph exam schedule at the beginning of semester. As described above, following moed aleph exams students are entitled to sit for moed bet exams. Spring semester moed bet exams are generally scheduled through August.
A FINAL CHECKLIST

1. Accept your admissions offer within the next 7 days.

2. Update your personal details in the Candidate Information Station.

3. Confirm your acceptance by logging in to your Candidate Information Station and paying the $1,500 USD enrollment deposit (which will be credited towards your annual tuition payment).

4. If you request RU Dormitories then contact the dorms student coordinator in the relevant section in this booklet.

5. Share the important information in this booklet with your parents.

Welcome to Reichman University - we’re looking forward to meeting you!