

## **Internship Position – International Relations and Public Policy Development**

The Department of International Relations of the Ministry of Welfare and Social Affairs and Reichman University (IDC Herzliya) are pleased to announce the opening of a new internship position within the Department of International Relations for current RU students.

The internship position will focus on collaborating with intergovernmental bodies (i.e. UN, European Union, OECD) and conducting international reviews of social service best practices and legislation to enhance Israeli knowledge and develop policy on an array of subjects. Projects involving intergovernmental bodies are likely to include:

- Assisting in the drafting of Israeli reports and responses toward UN conventions and bodies, as per Israel's responsibilities as a party to various UN conventions,
- Collaborating with Israel's delegations to the UN and the OECD and facilitating the exchange of information to and from the delegations,
- Collecting information from Ministerial directors and responding to various knowledge-gathering initiatives led by UN agencies or the OECD, and,
- Facilitating the Ministry's access the EU's European Neighborhood Policy programs and collaborating with the Delegation of the EU to Israel on an array of subjects.

The intern will work for at least 12 hours per week, split across two working days at the Department's offices in Jerusalem. The position is unpaid (commuting expenses are reimbursed) and will run from December 2021 until June 2022. More information on the Department's responsibilities can be found on its website: <https://www.gov.il/en/departments/Units/molsa-international-relation>.

The successful applicant should:

- Have a strong work ethic and be able to work well both independently and in collaboration with others.
- Have a basic understanding of the structure and functions of intergovernmental bodies such as the UN, the EU and the OECD.
- Be a positive presence within a team environment and have excellent interpersonal skills.
- Be able to learn and absorb new information quickly.
- Speak, read and write Hebrew at an advanced level.

The following competencies are mandatory:

- High level of English proficiency, including ability to write academic-standard reports and understand complex legislation written in English.
- Demonstrable proficiency in conducting research using academic and public sector sources.
- Currently enrolled in postgraduate studies, preferably focused on a subject relevant to the Department's responsibilities and activities.

Interested applicants are requested to send their CV and a brief motivational statement by email to Ms. Renee Techelet, Director of the Department of International Relations, at [reneet@molsa.gov.il](mailto:reneet@molsa.gov.il), cc'ing Mr. Ori Barzel ([ori.barzel@idc.ac.il](mailto:ori.barzel@idc.ac.il)) and using the title 'Internship Position'.



**Department of International Relations**

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